

Institute of Human Resources Development

(Established by Government of Kerala) TC 86/1949(2), NH Bypass Junction, Pettah P.O, Chackai

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No: *Fin A2/3181/2020/IHRD*

Dated: 18.12.2020

From

The Director

To

The Head of Institutions Under IHRD

Sir/Madam,

Sub:- IHRD - Transfer of institutional revenue to Consolidated A/c of IHRD- Reg.

It has been noticed that a good number of Head of Institutions are not taking concerted efforts to collect fee and thereby upsetting the scheduled salary payments. It is also noticed that some of the Institutions are not revealing true financial position and are withholding revenue than sharing it with Headquarters for disbursing salary among all the institutions.

It is hereby directed that all Head of institutions shall take earnest efforts to collect the due fee and remit the same to IHRD HQ by 30th December 2020 for taking steps to disburse the salary for December 2020 at the earliest. All the Head of Institutions are also directed to act as a single entity in these difficult times and desist from resorting to concealing facts.

Yours Sincerely,
Sd/-
DIRECTOR

Approved for issue

Senior Superintendent

or